

CHELSEA PREPARATORY SCHOOL

Chelsea Campus:

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Ref: Enrolment 2017

APPLICATION FOR ADMISSION 2018

Thank you for your enquiry regarding the admission of your child to Chelsea. Attached please find an application form, which is to be completed and returned to the school, together with a certified copy of:

1. A Birth Certificate or Book of Life.
2. Immunization Card.
3. Latest school report.
4. Proof of residence (Original Metro Bill / Lease Agreement – together with property owner's telephone number.)
5. Identity or Passport photograph of your child.
6. Certified copies of both parents' Identity Documents.
7. If self-employed a Business Card must please staple to enrolment form.

Application form must be completed in full and all documentation provided before it will be accepted and processed

The traditional zone for Chelsea extends from the Umgeni River in such a way that we would be the closest school by walking distance, should the school not be over-subscribed then preference will be given in term our of stated enrolment criteria. Upon acceptance, a **non-refundable administration fee** of R1000.00 must be paid within two weeks of notification otherwise the place will be given to the next pupil on the list. This amount will be deducted from the last month's school fees.

It is important to note the following:

1. The completion and submission of this form does not in any way imply acceptance of your child.
2. Admittance will be done strictly according to the following steps:
 - 2:1 Closest pupils by walking distance, as per our enrolment policy
 - 2:1:1 The acceptance of siblings is not automatic. Although we do try to assist, it must be remembered that we must first accommodate those who live closest to our school. If a family does not reside to close to the school and could make use of another school closer to their place of residence, the payment history of school fees will be taken into consideration
 - 2:2 Any other applications will be numbered and placed on the waiting list.
3. Closing date for application is 28 February although admissions will commence immediately the first term opens and continue until the school is deemed full.
4. All applications on the waiting list will receive a response in writing by the end of November 2017.

If a parent gained entrance for his/her child to this school by making a false statement regarding his/her place of residence, the school is entitled to revoke the agreement, which allowed the learner concerned admission to this school.

The high standard of education set at Chelsea is dependent on the **compulsory** school fees paid by parents. The 2017 fee is R28 100.00 per annum. This is expected to increase in 2018.

Application from a foreigner must be accompanied by appropriate documentation for entry into a South African School.

GRADE R

Prospective Grade R parents are requested to note that Grade R is not part of the compulsory schooling phase. The school therefore receives no state funding and Grade R is financed totally via the fees paid by the pupils in this grade. It has, because of this, been resolved by our Board of Governors that we cannot offer assistance to any parents who have children in Grade R. Our school is not bound by law to offer assistance in terms of the South African Education Act and we cannot expect a small group of parents in this grade to subsidize other children.

Parents are thus cautioned when enrolling pupils in this grade that it is with the clear understanding that 'no assistance can be offered with the prescribed school fees.'

Thank you for your interest in Chelsea and we wish you well in finding the correct school for your child.

PRINCIPAL